

Powerpoint to MP4 Instructions

1. go to <http://video.online-convert.com/convert-to-mp4>
2. Click on **“CHOOSE FILE”** button under the green line of words **“Upload your video you want to convert to MP4 :”**
3. Find your Power point file and choose it and click **“OPEN”**
4. Click on **“CONVERT FILE”** button under **“optional settings”** box
5. Wait until video is converted
6. Go to your **“downloads”** folder to see the completed video file